

WILL COUNTY 9-1-1 EMERGENCY TELEPHONE SYSTEM BOARD

Thursday, August 30, 2007 – 9:00 a.m.
Will County Office Building

****2nd Floor, County Board Committee Room****

302 N. Chicago Street, Joliet, IL 60432

TENTATIVE AGENDA

I. CALL TO ORDER

II. ROLL CALL

James Ariagno	Andrew Barto	Edward Bean
Richard Brandolino	Pam Buzan	Harold Damron
James Grady	Patrick Maher	Julie Ponce-Doyle
Matt Ryan	Mike Shay	Candi Thuringer
Tom Weigel		

III. INTRODUCTION OF NEWS MEDIA/GUESTS

IV. PUBLIC COMMENT

V. APPROVAL OF MINUTES

VI. FINANCE AND EQUIPMENT

- A. The Equipment Review/Finance committee has reviewed the enclosed Claims for
- | | | |
|-----------|---|--------------|
| June 2007 | - | \$221,310.41 |
| July 2007 | - | \$110,191.84 |

At this time, the Committee presents for approval the July 2007 Cash Report with a balance of \$9,137,742.59 and the June and July 2007 list of Pre-Approved and Pending Claims.

MOTION: To approve June and July 2007 claims as presented and the July 2007 Cash Report in the amount of \$9,137,742.59.

- B. Group 1 Solutions (Mobile Mapping) – Contract Attached

The initial cost for one mobile mapping unit (license and maintenance) is \$2,610. The ETSB is agreeing to share the cost of this purchase 66-34% with our user agencies. The ETSB will pay \$1,730/ per unit and the user agency will pay \$880 /per unit.

By pre-paying our share of the cost for 50 units, the ETSB is saving \$20,000 (\$2,500 Remote Access Licenses and \$17,500 Software Maintenance) or 15% of the ETSB total expenditure.

This amount covers:

Client GIS Data - \$46,250.00*

Remote Access License for 50 units - \$69,175.00

Software Maintenance for 50 units - \$45,000.00

*this is an initial payment (with an additional \$46,250.00 due when agency orders exceed 100 units)

MOTION: To approve a contract in the amount of \$160,425.00 with Group1 Solutions, Inc., Suwanee, Ga. for the Remote Access mobile mapping product.

C. Pictometry International Corp. – Contract Attached

Staff has been working on this project for the past 30 months. Pictometry aerial imagery was originally included as part of the mobile mapping program. The initial cost of this project exceeded \$360,000.

Through a series of on-going discussions and negotiations the final price to Will County is \$118,920.45. This pricing includes a Fall 2007 fly-over of additional areas within the 9-1-1 ETS, but outside of Will County's boundaries.

Product presentations have been made to several other County agencies and a positive response has been made to the use of this data in other county applications. To date, no other county agency has come forward with an offer to cost share in this purchase. Staff is requesting the ETSB consider the outright purchase of this data, at this time, with a potential cost recovery sought from the other County agencies with the start of the FY 2008 budget in December. The current price quote is valid until October 31, 2007.

MOTION: To approve a contract with Pictometry International Corp of Indianapolis, Indiana in the amount of \$118,920.45 for Aerial Imagery Mapping of the Will County Emergency 9-1-1 Telephone System.

D. NICC Update

The RFP for a Regional Communications System has been out to the vendors since June 1st. To date, five addendums have been furnished to requests for additional information from the prospective vendors. The first proposals of the bidding process are due back on September 12th. The NICC Technical Review Committee will meet shortly to finalize the content of the first round scoring sheets and the bidding process will begin. It is anticipated that a vendor of choice will be selected in the next 60 days.

E. Approve IWIN Reimbursement – Shorewood Police \$4,000.00

MOTION: To approve reimbursement for IWIN licenses to Shorewood Police in the amount of \$4,000.00.

F. 9-1-1 Administrative Office Telephone System Upgrade

Staff is requesting the replacement of its current business office telephone system. Many of the desired feature sets are not available in the current telephone system and several problems have occurred inhibiting our ability to respond appropriately to our user agencies and customers. Product interviews were held with several vendors and the pricing was competitive. It has been determined that the best product for our future growth and current feature needs will be to use an Avaya IP System compatible with the County's business telephone system. The County's vendor SCI Schuld Communications has submitted a proposal to provide a solution to our business communication needs in the amount of \$10,789.00.

MOTION: To approve \$10,789.00 to Schuld Communications to install and upgrade the 9-1-1 Administrative Office Telephone System.

G. 9-1-1 Administrative Office – Conference Room Chair Replacement

The conference/meeting room furniture has been with the 9-1-1 office since its inception. The conference chairs are in need of replacement. Staff is requesting approval to purchase ten (10) new chairs for the conference room at a cost not to exceed \$250.00 each.

MOTION: To approve the purchase of ten (10) 9-1-1 Administrative Office conference room chairs not to exceed \$250.00 each.

H. 9-1-1 Administrative Office – Off-Site Storage

As the PSAP upgrade project reaches the half-way point staff has been removing all sorts of communication equipment from the centers. This equipment needs to be identified, removed from our asset list and sent to surplus or sold. Currently this equipment is being stored in the hallway, kitchen and attic of the Administration Office.

In an attempt to provide an area to perform the above tasks and prepare for sale of the equipment staff is requesting permission to lease a temporary storage unit. The United Self Storage Facility has been recently completed down the street from the administrative offices in Joliet/Crest Hill. This facility features a secure, climate controlled environment for us to work in and store this equipment. Leases are available for a 10 x 15 room on a monthly or annual basis at \$148.00 per month. This is a discounted Government rate. If we lease for a one year commitment the facility will include one month free rent. Staff expects the PSAP project to be completed by late spring of next year and the sale of surplus equipment to take place in May or June 2008 (9-10 months). The facility will also allow staff the use of a cargo van to move the equipment.

MOTION: To approve the monthly rental of a 10 X 15 ft. off-site storage room at United Self Storage Facility, Joliet/Crest Hill for \$148.00 per month.

VII. PERSONNEL

A. 2008 User Group Conference – September 18th

B. Retro-active changes to the Training Policy for 2007 Reimbursement Program

Staff is requesting the Public Education/Personnel Committee and the ETSB to consider a retro-active change to the training policy that will allow for reimbursement to the PSAP's for **any** training activity pre-approved by the 9-1-1 Administrative Staff. Currently, there is a published list of pre-approved training vendors for re-imbursement and only classes provided by those vendors are eligible for training reimbursement. This change will allow for a timelier list of pre-approved classes that can be modified as educational opportunities present themselves.

MOTION: To amend the training policy for reimbursement to include reimbursement of any educational opportunity pre-approved by the 9-1-1 Administrative Staff, retroactive to December 1, 2006.

VIII. LONG RANGE PLANNING

A. Caton Farm Road Acquisition

B. Braidwood-Wilmington Discussion

C. ETSB Re-Organization Recommendation

MOTION: To provide the Will County Board – Health, Aging and Education Committee with a recommendation for the reorganization of the 9-1-1 Emergency Telephone System Board.

IX. ADMINISTRATOR'S REPORT

X. ADDITIONAL COMMENTS

XI. ADJOURNMENT

Next Board Meeting is scheduled Thursday, October 25, 2007 at 9:00 a.m.

All closed sessions may be held at anytime during the meeting. Anyone requiring special accommodations in accordance with the Americans with Disabilities Act is requested to contact the Administrative Offices of the Emergency Telephone System Board at (815) 725-1911 at least 72 hours prior to the meeting.

